

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Larry DeVilbiss

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Warren Keogh, District 1
Noel Woods, District 2
Ronald Arvin, District 3
Steve Colligan, District 4
Darcie K. Salmon, District 5
Jim Colver, District 6
Vern Halter, District 7

ASSEMBLY AGENDA

**MAT-SU BOROUGH SCHOOL DISTRICT
ADMINISTRATION BUILDING
501 N. GULKANA STREET, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, JULY 17, 2012

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
- VI. REPORTS/CORRESPONDENCE
 - A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)
 1. Reports from cities
 2. Matanuska-Susitna Borough School District
 - B. COMMITTEE REPORTS
 1. Joint Assembly/School Board Committee on School Issues
 2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Donlin Gold – Mr. Kurt Parkan

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Caswell FSA Board of Supervisors: 02/08/12, 04/11/12
 - b. Local Emergency Planning Committee: 04/18/12
 - c. Local Road Service Area Board of Supervisors: 04/19/12, Resolution Serial Nos. 12-04, 12-05
 - d. Parks, Recreation, and Trails Advisory Board: 02/27/12, 03/19/12, 04/09/12, Resolution Serial No. 12-01
 - e. Planning Commission: 05/21/12
 - f. Platting Board: 04/19/12, 05/03/12, 05/17/12
 - g. Port Commission: 03/19/12
 - h. Transportation Advisory Board: 04/25/12
2. Community Council Minutes:

G. INFORMATIONAL MEMORANDUMS

VII. UNFINISHED BUSINESS

VIII. VETO

IX. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)
(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 12-085: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$15,452.60 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A REAPPROPRIATION OF \$1,716.95 FROM THE SUTTON FIRE SERVICE AREA FISCAL YEAR 2013 OPERATING BUDGET, FUND 253, TO PROJECT

NO. 20255, FUND 405, FOR FIRE TRAINING AND EQUIPMENT AND PREVENTION ACTIVITIES RELATED TO WILDLAND FIRE.

a. Resolution Serial No. 12-077: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR SUTTON FIRE SERVICE AREA, PROJECT NO. 20255, FUND 405.

(1) IM No. 12-121

2. Ordinance Serial No. 12-086: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$20,000 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A REAPPROPRIATION \$2,222 FROM THE BUTTE FIRE SERVICE AREA FISCAL YEAR 2013 OPERATING BUDGET, FUND 251, TO PROJECT NO. 20144, FUND 405, FOR FIRE TRAINING AND EQUIPMENT AND PREVENTION ACTIVITIES RELATED TO WILDLAND FIRE.

a. Resolution Serial No. 12-078: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR BUTTE FIRE SERVICE AREA, PROJECT NO. 20144, FUND 405.

(1) IM No. 12-122

3. Ordinance Serial No. 12-087: AN ORDINANCE ACCEPTING, APPROPRIATING, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR A \$8,511.92 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A REAPPROPRIATION OF \$945.76 FROM THE CASWELL LAKES FIRE SERVICE AREA FISCAL YEAR 2013 OPERATING BUDGET, FUND 248, TO PROJECT NO. 20150, FUND 405, FOR FIRE TRAINING AND EQUIPMENT AND PREVENTION ACTIVITIES RELATED TO WILDLAND FIRE.

a. Resolution Serial No. 12-079: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR CASWELL LAKES FIRE SERVICE AREA, PROJECT NO. 20150, FUND 405.

(1) IM No. 12-123

4. Ordinance Serial No. 12-088: AN ORDINANCE ACCEPTING, APPROPRIATING, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR A \$11,873.51 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A REAPPROPRIATION OF \$1,319.27 FROM THE WILLOW FIRE SERVICE AREA FISCAL YEAR 2013 OPERATING BUDGET, FUND 258, TO PROJECT NO. 20146, FUND 405, FOR FIRE TRAINING AND EQUIPMENT AND PREVENTION ACTIVITIES RELATED TO WILDLAND FIRE.
 - a. Resolution Serial No. 12-080: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR WILLOW FIRE SERVICE AREA, PROJECT NO. 20146, FUND 405.
 - (1) IM No. 12-124

5. Ordinance Serial No. 12-089: AN ORDINANCE PROVIDING FOR THE SALE OF CERTAIN BOROUGH-WIDE REAL PROPERTY ACQUIRED THROUGH TAX FORECLOSURE FOR DELINQUENT REAL PROPERTY TAXES YEARS 1993 AND PRIOR, 1994, 1995, 1996, 1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, AND 2012 AND NOT NEEDED FOR PUBLIC PURPOSE.
 - a. IM No. 12-129

6. Ordinance Serial No. 12-090: AN ORDINANCE ACCEPTING AND APPROPRIATING \$20,000 FROM THE FISHHOOK COMMUNITY COUNCIL TO FUND 430, PROJECT NO. 35187, HATCHER PASS ACCESS ROAD AND TRANSIT FACILITY, REAPPROPRIATING \$28,000 FROM FUND 440, PROJECT NO. 15040, \$100,000 FROM FUND 480, PROJECT NO. 20332, AND \$20,000 FROM FUND 475, PROJECT NO. 20343 TO FUND 430, PROJECT NO. 35187, HATCHER PASS ACCESS ROAD, TRANSIT AND COMMUNITY FACILITY.
 - a. Resolution Serial No. 12-082: A RESOLUTION AMENDING THE BUDGETS FOR PROJECT NO. 15040, PARKS AND RECREATION PROJECTS; PROJECT NO. 20332, TRAFFIC CALMING; PROJECT NO. 20343, MASCOT; AND PROJECT NO. 35187, HATCHER PASS ACCESS ROAD AND TRANSIT FACILITY; TO SUPPLEMENT THE FUNDING TO ALLOW THE CONSTRUCTION OF THE TRANSIT FACILITY AND BUS ACCOMMODATIONS.
 - (1) IM No. 12-139
 - (2) IM No. 12-119

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA

1. RESOLUTIONS

- a. Resolution Serial No. 12-083: A RESOLUTION ENDORSING A PLANNING EFFORT AND SITE SELECTION FOR A REGIONAL WASTEWATER TREATMENT FACILITY. *(Sponsored by Mayor DeVilbiss)*
(1) IM No. 12-150
- b. Resolution Serial No. 12-084: A RESOLUTION TO SUBMIT AN ADVISORY QUESTION TO THE QUALIFIED VOTERS OF THE BOROUGH AT THE OCTOBER 2, 2012, REGULAR BOROUGH ELECTION TO DETERMINE WHETHER THE PUBLIC SUPPORTS CHANGING THE REGULAR ELECTION DATE FROM THE FIRST TUESDAY IN OCTOBER, TO THE FIRST TUESDAY IN NOVEMBER. *(Sponsored by Assemblymember Colligan)*
(1) IM No. 12-156
- c. Resolution Serial No. 12-085: A RESOLUTION OPPOSING BALLOT MEASURE NO. 2, ESTABLISHMENT OF AN ALASKA COASTAL MANAGEMENT PROGRAM. *(Sponsored by Assemblymember Colligan)*
(1) IM No. 12-157
- d. Resolution Serial No. 12-086: A RESOLUTION ESTABLISHING FEES AT THE BRETT MEMORIAL ICE ARENA, THE PALMER AND WASILLA POOLS, THE BOROUGH LIBRARIES, BOROUGH GYM, PARK FACILITIES, AND THE COMMUNITY ENRICHMENT PROGRAM.
(1) IM No. 12-160
- e. Resolution Serial No. 12-087: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR MASCOT OPERATING ASSISTANCE AND AUTHORIZING THE MANAGER TO ENTER INTO AN AGREEMENT WITH MASCOT REGARDING THE USE OF THE FUNDS.
(1) IM No. 12-163

- f. Resolution Serial No. 12-088: A RESOLUTION APPROVING A LOAN FROM THE FIRE SERVICE AREA REVOLVING LOAN FUND, FUND 605, IN THE AMOUNT OF \$90,000, TO THE CASWELL LAKES FIRE SERVICE AREA, FUND 248, TO PROVIDE THE FUNDS NECESSARY TO COVER THE COSTS OF CONSTRUCTING THE CASWELL LAKES FIRE SERVICE AREA'S WARM STORAGE FACILITY.
 - (1) IM No. 12-165
 - (2) AM No. 12-108: AWARD OF PROPOSAL NO. 12-134 TO WOLVERINE SUPPLY IN THE AMOUNT OF \$319,880 FOR CONSTRUCTING THE CASWELL LAKES FIRE SERVICE AREA'S WARM STORAGE FACILITY.

- g. Resolution Serial No. 12-089: A RESOLUTION APPROVING THE PENDING \$66,970.63 FINANCIAL RESPONSIBILITY FOR THE M/V SUSITNA FOR AN ADDITIONAL MONTH.
 - (1) IM No. 12-168

- h. Resolution Serial No. 12-090: A RESOLUTION AUTHORIZING THE MANAGER TO PURSUE A NOTICE OF AVAILABILITY LISTING IN THE CODE OF FEDERAL REGISTER AS WELL AS LISTING THE M/V SUSITNA WITH S & P SHIPBROKERS.
 - (1) IM No. 12-169

2. ACTION MEMORANDUMS

- a. AM No. 12-107: AWARD OF PROPOSAL NO. 12-166 TO WOLF ARCHITECTURE IN THE AMOUNT OF \$821,254.10 FOR THE MAT-SU DAY SCHOOL DESIGN.

- b. AM No. 12-109: AWARD OF PROPOSAL NO. 12-132 TO HDR, INC. IN THE AMOUNT OF \$244,987.60 FOR THE BIG LAKE, ALASKA COMMUNITY IMPACT ASSESSMENT.

- c. AM No. 12-110: AWARD OF PROPOSAL NO. 12-188 TO YLVISAKER LAND SERVICES FOR THE CONTRACT AMOUNT NOT TO EXCEED \$200,000 FOR REAL ESTATE ACQUISITION SERVICES.

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 08/07/12 , Borough School District Administration Building)

1. Ordinance Serial No. 12-095: AN ORDINANCE ACCEPTING AND APPROPRIATING \$318,299 FROM THE ALASKA STATE DEPARTMENT OF HEALTH AND SOCIAL SERVICES, TO FUND 475, PROJECT NO. 20385 FOR THE HUMAN SERVICES COMMUNITY MATCHING GRANT.
 - a. Resolution Serial No. 12-091: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR PARTICIPATION IN THE HUMAN SERVICES COMMUNITY MATCHING GRANT PROGRAM.
 - b. Resolution Serial No. 12-092: A RESOLUTION ALLOCATING HUMAN SERVICES COMMUNITY MATCHING GRANT FUNDS TO NON-PROFIT HUMAN SERVICE AGENCIES WITHIN THE COMMUNITY AND AUTHORIZING THE MANAGER TO ENTER INTO GRANT AGREEMENTS WITH THE SUB-GRANTEE AGENCIES.
 - (1) IM No. 12-154
2. Ordinance Serial No. 12-096: AN ORDINANCE AMENDING THE APPLICABILITY OF MSB 17.28, INTERIM MATERIALS DISTRICT; AND THE APPLICABILITY OF MSB 17.30, CONDITIONAL USE PERMIT FOR EARTH MATERIAL EXTRACTION ACTIVITIES; FOR THE PORT MACKENZIE SPECIAL USE DISTRICT.
 - a. IM No. 12-155
3. Ordinance Serial No. 12-097: AN ORDINANCE ADOPTING THE MATANUSKA-SUSITNA BOROUGH WETLANDS MANAGEMENT PLAN AND AMENDING MSB 15.24.030, COMPREHENSIVE PLAN AND PURPOSES.
 - a. Resolution Serial No. 12-093: A RESOLUTION APPROVING THE MATANUSKA-SUSITNA BOROUGH WETLANDS MANAGEMENT PLAN.
 - (1) IM No. 12-158
4. Ordinance Serial No. 12-098: AN ORDINANCE PLACING ON THE BALLOT OF THE OCTOBER 2, 2012, REGULAR ELECTION, A QUESTION FOR THE QUALIFIED VOTERS OF THE WILLOW FIRE SERVICE AREA NO. 35 TO INCREASE THE MILL LEVY FOR THE WILLOW FIRE SERVICE AREA

NO. 35 FROM 1.37 TO 2.50 EFFECTIVE JULY 1, 2013. *(Sponsored by Assemblymember Halter)*

a. IM No. 12-159

5. Ordinance Serial No. 12-099: AN ORDINANCE APPROVING AN APPROPRIATION OF \$475,000 FROM BIG LAKE ROAD SERVICE AREA NO. 21 FUND BALANCE, FUND 277, TO FUND 410, PROJECT NO. 30043, FOR BIG LAKE ROAD SERVICE AREA NO. 21 CAPITAL PROJECTS.

a. IM No. 12-161

6. Ordinance Serial No. 12-100: AN ORDINANCE APPROVING AN APPROPRIATION OF \$750,000 FROM BOGARD ROAD SERVICE AREA NO. 25 FUND BALANCE, FUND 279, TO FUND 410, PROJECT NO. 30045, FOR BOGARD ROAD SERVICE AREA NO. 25 CAPITAL PROJECTS.

a. IM No. 12-162

7. Ordinance Serial No. 12-101: AN ORDINANCE APPROVING AN APPROPRIATION OF \$175,000 FROM WILLOW ROAD SERVICE AREA NO. 20 FUND BALANCE, FUND 276, TO FUND 410, PROJECT NO. 30042, FOR WILLOW ROAD SERVICE AREA NO. 20 CAPITAL PROJECTS.

a. IM No. 12-164

8. Ordinance Serial No. 12-102: AN ORDINANCE ACCEPTING AND APPROPRIATING \$150,000 IN GRANT FUNDS FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT FOR THE WEST LAKES FIRE SERVICE AREA NO. 136, FISCAL YEAR 2013 DESIGNATED LEGISLATIVE GRANT PROJECTS.

a. Resolution Serial No. 12-094: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR AN ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT GRANT FOR THE WEST LAKES FIRE SERVICE AREA NO. 136.

(1) IM No. 12-166

9. Ordinance Serial No. 12-103: AN ORDINANCE PROVIDING FOR A RESIDENTIAL REAL PROPERTY TAX EXEMPTION OF \$20,000 OF THE ASSESSED VALUE FOR AN OWNER OCCUPIED RESIDENCE AND SUBMITTING THE QUESTION

TO THE QUALIFIED VOTERS AT THE OCTOBER 2, 2012,
REGULAR BOROUGH ELECTION. *(Sponsored by Mayor DeVilbiss)*

a. IM No. 12-167

B. INTRODUCTIONS (For public hearing – 08/21/12, Borough School District
Administration Building)

1. Ordinance Serial No. 12-092: AN ORDINANCE CREATING
HOMESTEAD ESTATES AND ON THE IDITAROD
NATURAL GAS LOCAL IMPROVEMENT DISTRICT
NO. 460, APPROVING THE IMPROVEMENT PLAN FOR THE
DISTRICT, AUTHORIZING THE MANAGER TO PROCEED
WITH THE IMPROVEMENT, AND ASSESSING EQUALLY
AMONG THE PROPERTIES WITHIN THE DISTRICT THE
COSTS OF THE IMPROVEMENT.

a. IM No. 12-151

2. Ordinance Serial No. 12-093: AN ORDINANCE CREATING EAST
DOC MCKINLEY AND SOUTH JESSIE JO PLACE NATURAL
GAS LOCAL IMPROVEMENT DISTRICT NO. 486, APPROVING
THE IMPROVEMENT PLAN FOR THE DISTRICT,
AUTHORIZING THE MANAGER TO PROCEED WITH THE
IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE
PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE
IMPROVEMENT.

a. IM No. 12-152

3. Ordinance Serial No. 12-094: AN ORDINANCE CREATING
RAVEN'S HILL AND NORMAN LANGE'S HOLIDAY
NATURAL GAS LOCAL IMPROVEMENT DISTRICT
NO. 470, APPROVING THE IMPROVEMENT PLAN FOR THE
DISTRICT, AUTHORIZING THE MANAGER TO PROCEED
WITH THE IMPROVEMENT, AND ASSESSING EQUALLY
AMONG THE PROPERTIES WITHIN THE DISTRICT THE
COSTS OF THE IMPROVEMENT.

a. IM No. 12-153

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

E. REFERRALS (For referral to the Planning Commission for 90 days or other
date specified by the Assembly)

- XI. RECONSIDERATION
- XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS
- XIII. EXECUTIVE SESSION
- XIV. ADJOURNMENT

Disabled persons needing reasonable accommodation in order to participate at an Assembly meeting should contact the Borough ADA Coordinator at 746-7432 at least one week in advance of the meeting.